

DCP 326 Working Group Meeting 09

07 May 2019 at 10:30am

ElectraLink Ltd, Third Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ

Attendee	Company
Working Group Members	
Steven Gough (SG)	SSEN
Oliver Day (OD)	UKPN
Derek Weaving (DW)	British Gas
Walter Hood (WH)	Everis on behalf of SP Energy Networks
Paul Duffus (PD)	WPD
Emslie Law (EL)	SSE
Nigel Kempson (NK)	WPD
Code Administrator	
John Lawton (JL) (Chair)	ElectraLink
Richard Colwill [RC] (technical secretariat)	ElectraLink

Apologies	Company
Kevin Wollard (KW)	British Gas
Richard Vernon (RV)	Npower

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the "Competition Law Guidance". All Working Group members agreed to be bound by the Competition Laws Guidance for the duration of the meeting.
- 1.3 The Working Group reviewed the previous minutes. It was agreed that these were an accurate reflection of the meeting. An update on the actions can be seen in Appendix 1.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the consultation responses received, review the draft guidance document and agree next steps.

3. Review of Second Consultation Responses

- 3.1 The Working Group reviewed the comments received through the second consultation. Key points below:
 - All respondents bar one supported Option B. The Working Group are also supportive of Option B and therefore this is the option that will be taken forward in the Change Report.
 - All respondents supported the LLFC data forming part of the existing LMA report.
 - The reference to MPAN has been replaced by LLFC within the legal text to avoid any potential issues associated with GDPR.
 - The Working Group will correct the error within the definition of LLFC in the legal text – the opening word reads "as" instead of "has".
 - The Working Group will review the DCUSA General Objectives again once the Change Report has been drafted.
 - After consideration from the Working Group it was concluded that the implementation timescale for Option B should be extended to 6 months. This is to cater for the MDD change process timescales which takes 6 weeks.
 - The consultation responses, along with the Working Group's feedback can be found in Attachment 1.

4. Review of Draft Guidance Document

- 4.1 The Working Group reviewed the draft DCP 326 Guidance Document and an updated version of this document can be found in Attachment 2.

5. Work Plan and Next Steps

- 5.1 The current work plan can be found in Attachment 3. It was agreed that the Change Report will be submitted to the June Panel.

ACTION 09/01: Secretariat to produce Draft Change Report and circulate to Working Group ahead of next meeting.

6. Agenda Items for the next meeting

- 6.1 The Working Group agreed to add the following items to the agenda for the next meeting;
- Review of DCP 326 Change Report.

7. Any Other Business

- 7.1 No other business was raised.

8. Date of Next Meeting

- 8.1 The Working Group agreed that the next meeting will be held on 28th May 2019. The meeting will be held at ElectraLink Ltd, Third Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ. Start time 10am.

Appendix 1

New and open actions

Action Ref.	Action	Owner	Update
09/01	Secretariat to produce Draft Change Report and circulate to Working Group ahead of next meeting.		

Closed Actions

Action Ref.	Action	Owner	Update
01/02	SG to share high level process used regarding their analysis, along with some commentary for inclusion in the consultation document	Steven Gough	Completed
01/03	The Secretariat to draft a consultation document for review at next meeting	ElectraLink	Completed
02/04	Working Group to consider how long will be needed to incorporate the solution if this proposal is accepted.	All	Completed
01/01	Consult with Ofgem how they envisage distributors managing load in the future and how this is being incorporated into the market wide debate.	ElectraLink	Closed
02/02	SG to provide examples of how the SSE analysis was completed for inclusion in the consultation document	Steven Gough	Closed
02/03	ElectraLink to update consultation based on comments and circulate to Working Group for comments prior to next meeting scheduled for 8th November.	ElectraLink	Closed
04/01	Working Group to provide comments on consultation document prior to release	ElectraLink	Closed
05/01	Consultation response document to be circulated to Working Group.	ElectraLink	Closed
06/01	Collated consultation response document to be updated by Secretariat and circulated to Working Group for approval by Friday 15 th February.	ElectraLink	Closed

07/01	Secretariat to update draft consultation document and circulate to the Working Group by Friday 15 th March.	ElectraLink	Closed
08/01	Secretariat to update consultation document and circulate to the Working Group for final review and approval.	ElectraLink	Closed
08/02	Pending Working Group approval release consultation on 2nd April for a period of four weeks	ElectraLink	Closed